Digital Knowledge Management

by ELKnow services and service packages with SAP Enable Now in a partner managed cloud

SAP Silver Partner

ELK now

Mastering the challenges of digital transformation

Would you like to provide **continuous access** to your **corporate knowledge**?	With SAP Enable Now in the cloud edition training records and process documentation can be accessed anytime, anywhere.
Would you further like to **create** and **maintain** documentations **quickly** within your corporation?	With just a little initial training documents and recorded simulations can be created by your users themselves and can be used in a wide range of possibilities.
Would you like to create **more than a classic application documentation** and put it to use?	The single source principle avoids redundant content and conserves resources. Test Management and Business Process Modelling can be pursued efficiently as early as creating content. Even with integration in the solution manger or ARIS.
Would you like to accelerate **informal learning** to be able to react to changes more **flexibly**?	Using integrated, context-sensitive help and digital assistants your employees/associates can learn -on the job- within the course of their work. Your key users are unburdened by consolidating existing learning units into onboarding documentation.
A system-integrated **training landscape** cannot be realized?	By utilising different integration- and output possibilities as well as playback modes all requirements of training and improvement and applications support can be met. Even transactional, overcoming system borders.

Why partner managed cloud and what does it actually mean?

As an SAP silver partner ELKnow offers think-ahead digital knowledge management. Your additional value is within our service packages – you will highly benefit from our experience and proven best practices besides the included SAP Enable Now (cloud edition) subscription.

Based on our service packages you do not start on an empty instance but will receive a pre-configured solution which will be administrated and maintained by us – if desired even with content.
You're ready for take-off.

Choose from our three service packages:
EARTH, HEAVEN and SPACE

Fast, up to date, comprehensive!
Your benefits by working with us:

- Achieve quickly a completely integrated, think-ahead digital knowledge management solution with our best practices.
- Thanks to provisioned templates and initial content the basis already exists. All future extensions and enhancements to the package contents are received automatically.
- We take care of the continuous administration and validate the regular updates, so that you are always up to date.

Service package EARTH

The service package EARTH contains our basic service which enables you to begin shaping your company's digital knowledge management innovatively.

Provided Services

- Provisioning of the SAP Enable Now Cloud-instance and user profile configuration
- 1 work area, 4 Content-Admin-User within the manager, 2 languages (EN+GER), exchange of company logo & base corporate identity (fonts & colors)
- Maintenance during the agreed contract duration

Included Materials

- Templates for: Training Needs Analysis; structured content description for courses & learning material (one pager as content overview); trainer guide
- Templates for book pages & PDF handout

SAP Enable Now - self studies

- Prerecorded user training (overview)
- Prerecorded author training (overview)

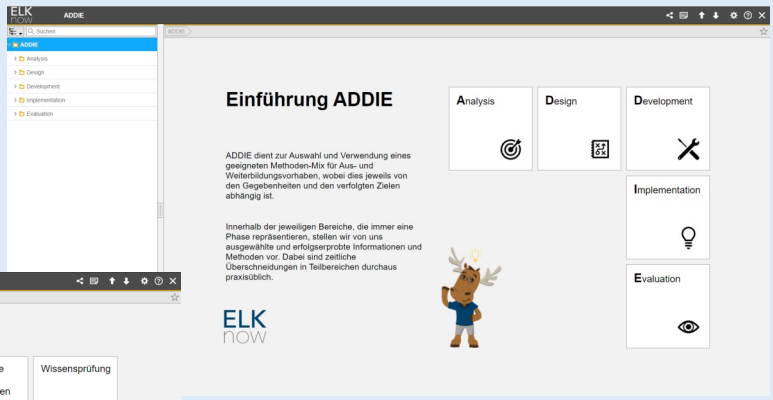
Support – Level

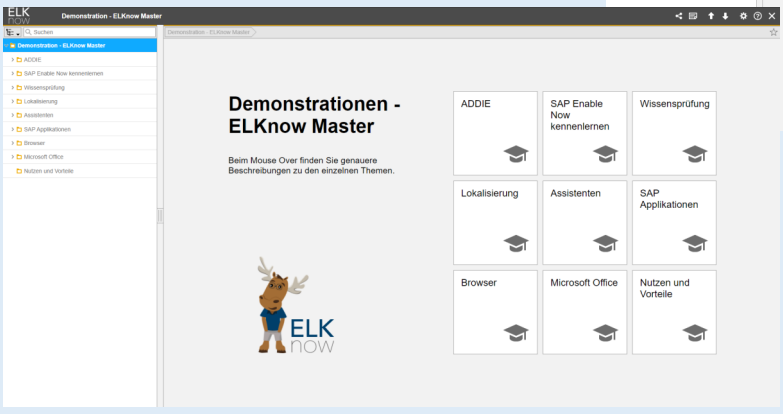
- On workdays (Monday – Friday) 9 am to 5 pm (according to service-level-agreement)

Where, when and how to begin?

EARTH is our initial approach for your digital knowledge management.

With our individual introductions and demonstrations, you can focus on the creation of your customized content.





Service package HEAVEN

The HEAVEN service package extends the basic services of service package EARTH. On Top of extended support time it offers additional templates to address employees more precisely – from planning templates through exercise scenarios to quizzes for gamified knowledge (self)-control.

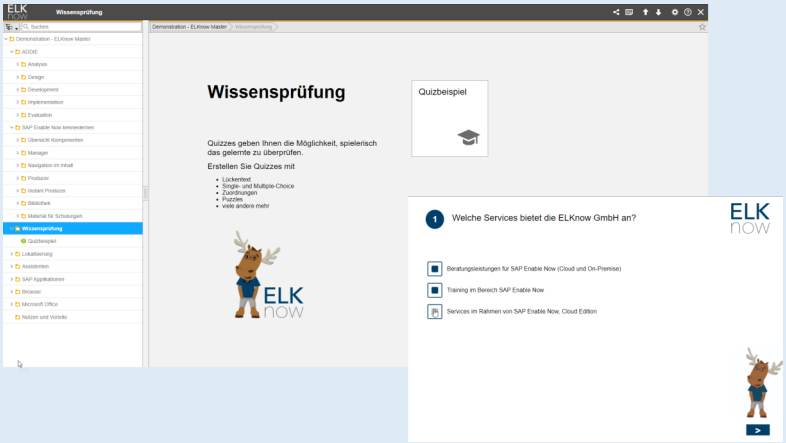
The entire coverage of the EARTH service package is included

Plus extended Support – Level

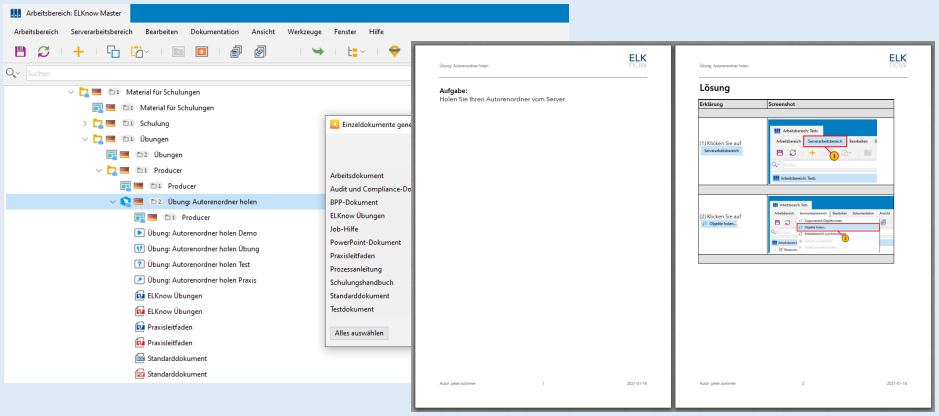
on workdays (Monday – Friday) 8 am to 5 pm (according to service-level-agreement)

Plus further materials

- Templates for a training-, event- and communication plan
- Templates for quizzes
- ELKnow Expansion: Documentation templates for designing and describing exercises and sample solutions
- SAP Enable Now training & best practices handout



Quizzes can be used to review the state of knowledge playfully – as self-check at the end of a learning unit or in the context of examining success via a LMS.



With our enhanced Templates you can plan and design the communication of your new digital knowledge management. Through targeted learning you can ensure the mandatory standards of quality in your documentation.

Service package SPACE

The service package SPACE further extends the enhanced services of the HEAVEN service package. You can start the count down and lift of right away. You obtain already elaborated learning content as well as properly prepared scripts for the later recordings of your company's customized SAP application.

The entire coverage of the HEAVEN service package is included

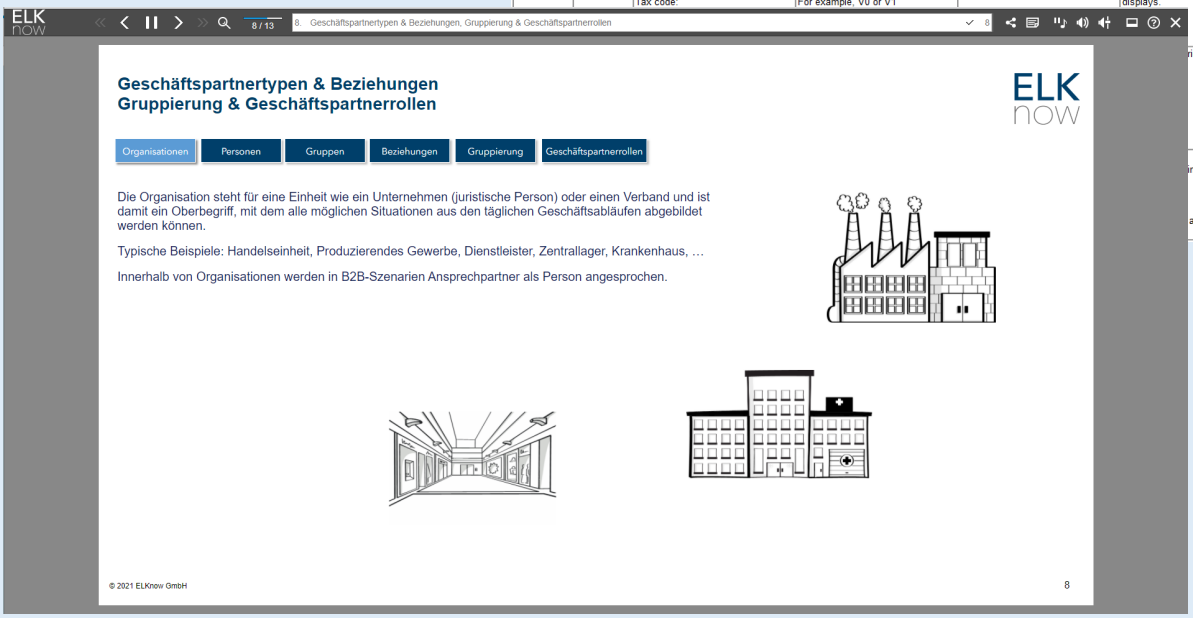
Plus extended **Support – Level**
on workdays (Monday – Friday) 8 am to 6 pm
(according to service-level-agreement)

Plus thematically focused materials

- Learning content (book pages) as overview courses about SAP technology and user interfaces (UI), logistics & financials as well as corresponding recording-scripts for these topics.
  Building on this foundation your knowledge database is filled quickly!

Carefully selected book pages as well as recording scripts for your individual recordings allow an efficient application of the SAP Enable Now framework.

Step #	Step Name	Instruction	Sample Data	Customer Data	Expected Result	Explanation	Comment
1	Log On	Log on to the SAP Fiori launchpad as an Asset Accountant.					
2	Access the SAP Fiori app	Open Post Acquisition (Integrated AP) - Without Purchase Order (F-90).			The Acquisition from purchase w. vendor: Header Data screen displays.		
3	Enter Transaction Details	Make the following entries and press Enter: Document Date: Type: Company Code: Posting Date: Currency: Reference: PstKy: Account:	 <Your document date, for example, today> check document type WITH KR 1010 <Your posting date, for example, today> EUR <any field> for example: Test 31 <Your vendor number>		Data is validated. The Enter Vendor Invoice: Add Vendor item screen displays.		
4	Enter Vendor Details	Make the following entries and press Enter: Amount: Calculate tax: Tax code:	 <Amount> Selected For example, V0 or V1		Data is validated. The Enter Vendor Invoice: Add Asset item screen displays.		



Additional Services

ELKnow stands for
ENABLEMENT | LEARNING | KNOWLEDGE
when, where and how it is needed within business,
simply: now.

From analysis of learning needs, developing concept and strategy, to SAP Enable Now implementation and customizing, content development as well as delivery of formal and informal trainings – ELKnow is your experienced and reliable partner.

SAP Enable Now Services

Do you already use SAP Enable Now as cloud edition or on premise? Even without our service packages you can benefit from our know-how.

Enablement Services

We offer a holistic 360° service and bring experience from training and consulting projects in various industries.

- Consulting & Implementation
- Creation of non-SAP content
- Customized learning content
- Methodical / didactic training
- SAP Training - Content creation and utilization in formal and informal training

- Change Management
- Test Management
- Project Management
- Project Management Office

We are happy to support you!

Do you have questions, wishes or are you facing a challenge?

Simply get in touch with us.

We are your experienced and reliable partner and will find matching solutions for you!

Andreas Luckner

Managing Director

andreas.luckner@elknow.com

+49-173-1569809

More information available

- at www.elknow.com
- by E-Mail to sales@elknow.com
- On our YouTube-channel

ELKnow GmbH | Ferdinand-Rott-Straße 32 | 53332 Bornheim | Amtsgericht Bonn HRB 24570

SAP, SAP Enable Now, SAP Solution Manager, SAP Scenes and other SAP products and services mentioned herein as well as their respective logos are trademarks or registered trademarks of SAP SE (or an SAP group company) in Germany and various other countries worldwide. ARIS is a registered trademark of Software AG in Germany and, where applicable, in other countries.